



GENERAL CONTRACTOR

CHANGE ORDER

CHANGE ORDER

To: Project **XXXX**
Job No. **XX-XXX**
WMJ Cost Code

This is Your Change Order No. Dated:

Refer to Owner's Change Order No. Dated:

W. M. Jordan Co. Proposal No. Dated:

Gentlemen:

Under the terms of your Subcontract dated for referenced project, you are authorized to furnish all labor and materials to perform the following described additional work:

Total Add \$0.00

This Change Order is subject to approval by Owner/Architect.

NOTE: Invoice as a new line item on your AIA Billing form and reference Change Order No:

The original Contract Sum was	\$	
Net change by previous Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	0.00
The Contract Sum will be increased by this Change Order	\$	0.00
The new Contract Sum including this Change Order will be	\$	0.00
The Contract Time will be unchanged by (-0-) Days		
The Date of Completion as of the date of this Change Order therefore is unchanged .		

The above additional work to be performed under all terms and conditions as specified in original contract unless otherwise stipulated herein.

Please execute and return acknowledgement copy of this Change Order within 48 hours upon receipt.

Accepted: **W. M. Jordan Company, Inc.**

Accepted:

By: **Chad Wallace, Project Manager**

By:

Date:

Date:

JW/bk

SUBCONTRACTOR

ACKNOWLEDGEMENT

FIELD

ACCOUNTING